



## Project Manager Expert

**Function type:** Freelance - Vast      **Location:** Brussels  
**Duration:** Longterm      **Reference:** 202008029

### Description:

Job Posting Title: JC0064 - Project Manager - Expert

Description: Role description

- Responsible to manage very large and complex projects, to steer the virtual teams throughout the different departments
- Responsible to ensure that the business or technical projects are delivered on -time, on-scope and on-budget through the use of the clients methodology while ensuring continuous alignment between the various stakeholders (within impacted teams) with many stakeholders in different business units

Required Responsibilities

- Scope management:

- \* To ensure that the needs of the internal clients are taken into account and that the business/technical solutions are delivered in line with the agreed requirements. To challenge requested scope changes and this during the duration of the project.

- Cost management:

- \* To define together with all involved parties the needed project budget.
- \* To ensure you get this budget approved by all necessary "governance bodies";
- \* To identify timely budget variances and to challenge them avoiding your projects exceeds their budget

- Time Management

- \* To define in cooperation with your project team a clear and realistic project plan that meets project objectives and clearly identifies the expected results and the associated resources
- \* To commitment from the different departments on the expected results
- \* To challenge the various parties involved ensuring delivery within agreed timeframe

- Risk Management:

- \* To avoid problems by identifying pro-active risks/issues and initiating timely the appropriate actions
- \* To escalate timely project problems to line management and /or project stakeholders ensuring they can still take appropriate action within their organisation

\* Reporting and Communication:

- \* To liaise on a continuous basis with management from the impacted departments avoiding surprises by ensuring they are "at any time" fully aware of the project status.

- People Management:

- \* To provide day-to-day management and coaching of one or more virtual teams

## **Requirements:**

### Degree & Experience

- Minimum 15 years proven experience as dedicated Project Manager in complex environments
- Proven successful management for multiple End-To-End major business/technical projects involving IT development

### Technical skills

- Familiar with Project Management methodologies PMI, Prince 2, Agile
- Familiar with Office Tools : Word, Excel, MS-Access, MS Project and Powerpoint
- Specific affinity with content in specific areas
- Experience with frequent interactions with top management

### Attitudes/Behavior

- Proven leadership skills to manage effectively virtual project teams & multiple stakeholders in senior management positions, both business and technical
- Dealing with uncertainty and able to show expected composure in a continuous changing environment
- Dealing with ambiguity and conflict management
- Autonomy
- Initiative taker
- Result driven
- Solution oriented
- All-round, able to manage all types of projects, business and technical

### Languages

- English
- Dutch
- French

**Start:** 2020-05-17 22:00:00